



FastTracker Fact Sheet: Alerts of Unacceptable Activity

FastTracker's **Alerts** feature allows you to be notified via email of Unacceptable web usage without having to log into the reporting system.

FastTracker alerts are summaries of unacceptable activity that are emailed to you every night. The report summarizes the activity of the previous day, and if you opt to receive alerts in HTML format, is fully linked to the FastTracker reports web site to allow you to drill into the details. A sample alert email is pictured below.

This is your FastTracker report for **Unacceptable** web browsing activity from Jul-09-2002 12:00AM to Jul-10-2002 11:59PM. For more detailed information, please open the [FastTracker Reports](#). For more information about FastTracker, please visit our [web site](#).

Go To: [Online FastTracker Reports](#)

FastTracker[®]

Summary by User of Unacceptable Web Activity
Jul-09-2002 12:00AM through Jul-10-2002 11:59PM

name	group	time spent	attempts
Douglas Abtink	Engineering	00:01:52	1
Kathryn Burd	Fatline	00:00:00	91
Rick Powers	Knowledge	00:03:09	3
Stephen Youngs XV	Engineering	00:00:18	1
total: 4 users		total: 00:05:19	total: 96

Alerts can be set up in less than five minutes; to set them up, do the following:

1. Log into FastTracker reports; <https://admin.fastdatatech.com>
2. Click the **change my information** link, and verify that your email address and email format (HTML or plain text) are correct.
3. Click the **Set up My Alerts** link and select your options.
4. Click the **Submit** button. Your alerts are now set up! Your first alert will be sent to you tonight.
5. Click the **Unacceptable Usage, By User** link to see the up-to-date content of the alert that the FastTracker system is preparing to send to you.

If you have additional questions, please email <mailto:support@fastdatatech.com>.